



# RVG Educational Foundation

57, Lallubhai Shamaldas Marg, Andheri (West), Mumbai - 400 058

Mob.: +91 8655752551 / 8655752552

Email : admin@rvgef.org • Website : www.rvgef.org

RVG/2026-27/Ren/Mar 01

28<sup>th</sup> February 2026

## NOTICE FOR RENEWAL OF ADMISSION

(Term - 1<sup>st</sup> May 2026 to 31<sup>st</sup> August 2026)

&

(Term - 1<sup>st</sup> May 2026 to 31<sup>st</sup> December 2026)

Students are advised to note that the existing term will expire on 30<sup>th</sup> April 2026. Eligible students applying for **Renewal of term** are advised to refer the following carefully:

1. Online Renewal Application form shall be available on the Website [www.rvgef.org](http://www.rvgef.org) under Login credential from Sunday, **1<sup>st</sup> March 2026 (11:00 am) to Thursday, 12<sup>th</sup> March 2026 (5.00 pm)**. Student(s) failing to apply within the above mentioned time line shall not be eligible for renewal of admission.
2. Click on link - "**Admission Process**" on our website [www.rvgef.org](http://www.rvgef.org) and refer to the "**Students Admission Login**" to the check '**Procedure for Renewal of Admission & Instructions**'
3. After Login in, click on "Apply for Renewal of Admission" for the Term **May-26 to Aug-26** or **May-26 to Dec-26**. Students will get pre-filled admission form in which students can make necessary changes by uploading relevant documents under relevant tabs.
4. On Submission of the form, any error/discrepancy/short coming shall be displayed on the screen and needs to be rectified immediately. After completing the rectification, submit the form. Post submission of the form, you will not be able to make any further changes.
5. If your application is incomplete, you will receive a notification via email and the Student Login Portal to complete it through Send **back for correction**.
6. After making the necessary changes, uploading the documents submit the renewal application form.
7. Under the system of evaluation, students not performing within the parameters and not following the **Rules & Regulations** of this institution shall not be permitted to renew their admission.
8. Incomplete forms will be rejected. Any documents yet to be submitted during your admission process needs to be submitted, failing which your renewal shall be kept on **hold / rejected**.
9. If a student does not renew the admission, he/she has to vacate the hostel **on or before completion of the current Term**. Your insurance policy is valid up to 27<sup>th</sup> March 2026. Students staying beyond 27<sup>th</sup> March 2026 & not renewing their term shall also be covered under insurance policy, RVG shall pay the premium on behalf of the students on prorated basis & same shall be deducted from your security deposit at the time of refund.
10. **Fees once paid shall not be refunded under any circumstances** (even in case of a student not using the facility for single day)
11. Stay beyond term expiry shall attract penalty of **₹500/- + GST per day**.

### Trustees

Sushil Gadia  
Rajendra Barwale  
Ramakant Tibrewala  
Ramprakash Bubna  
Vinod Deora  
Suresh Pansari  
Sajan Dokania  
Lalchand Choudhary  
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Krishna Kumar Choudhary  
Rajendra Dalmia  
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Kamal Agrawal  
Anil Patodia

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Raamdeo Agrawal  
Motilal Oswal  
Vijay Shrigopal Khetan  
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Kamal Agrawal

### Secretary

Mahesh Saraf

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Rakesh Murarka

### Treasurer

Rajendra Kumar Goyal

### Committee Members

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Sajjan L Dokania  
Surendra Gadia  
Sanjay Khemani  
Rajiv M Singhal  
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Gaurishankar Jhalani  
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Ashok Tulsian  
Vikas Goel  
Vinod Gupta

### Nominated Members

Ajay Kumar Rungta  
Sunil Kumar Kabra  
Nikhil Rajpuria  
Ajay Singhania

Madanlal Rajpuria Vidyarthi Griha

Agrawal Oswal Chhatrawas

Vijay Shrigopal Khetan Girls Hostel

Premalata Ramesh Chandra Sharma RVG Girls Hostel

6



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Ajay Singhania

12. In case of any change in a student's Articleship or any other information related to their profile, the student must inform the Institution by email within 3 days of the change. Failure to do so will result in a penalty of ₹500/- + GST being charged.

13. **Personality & Communication Skill Development Course (PCSDC):** If you have successfully completed PCSDC, attach photocopy of the certificate issued to you. If not, you will have to undertake that you shall complete the PCSDC Course on or before 30<sup>th</sup> April 2026 otherwise shall pay again Rs.2360/- (Including GST) (Non Refundable) for the same.

14. Fees payable by students of the respective hostels is as follow:

- Term: May-2026 to Aug-2026 (4 Months):

Particulars	Madanlal Rajpuria Vidyarthi Griha	Agrawal Oswal Chhatrawas	Vijay Shrigopal Khetan Girls Hostel	Premlata Ramesh Chandra Sharma RVG Girls Hostel
Hostel Term Fee for 01.05.2026 to 31.08.2026 i.e. 123 days	₹34,000	₹38,000	₹26,000	₹38,000
Contribution towards Group Mediclaim Insurance (Apr-26 to Mar-27)	₹1829	₹1829	₹1829	₹1829
Blankets (2 Nos)	₹1155	₹1155	₹1155	₹1155
RVG Fest Fee	₹354	₹354	₹354	₹354
<b>Total Fees</b>	<b>₹37,338</b>	<b>₹41,338</b>	<b>₹29,338</b>	<b>₹41,338</b>

- Term: May-2026 to Dec-2026 (8 Months)

Particulars	Madanlal Rajpuria Vidyarthi Griha	Agrawal Oswal Chhatrawas	Vijay Shrigopal Khetan Girls Hostel	Premlata Ramesh Chandra Sharma RVG Girls Hostel
Hostel Term Fee for 01.05.2026 to 31.12.2026 i.e. 245 days	₹68,000	₹76,000	₹52,000	₹76,000
Contribution towards Group Mediclaim Insurance (Apr-26 to Mar-27)	₹1829	₹1829	₹1829	₹1829
Blankets (2 Nos)	₹1155	₹1155	₹1155	₹1155
RVG Fest Fee	₹354	₹354	₹354	₹354
<b>Total Fees</b>	<b>₹71,338</b>	<b>₹79,338</b>	<b>₹55,338</b>	<b>₹79,338</b>

### Note:

- It is mandatory for the student to pay fees from his / her bank account only. Payment of fees from any third-party account will not be accepted.
- The payment of fees to be done by **ONLINE** mode in favour of "RVG Educational Foundation" through **Payment Gateway** using the single payment link provided.

Madanlal Rajpuria Vidyarthi Griha

Agrawal Oswal Chhatrawas

Vijay Shrigopal Khetan Girls Hostel

Premlata Ramesh Chandra Sharma RVG Girls Hostel



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Nikhil Rajpuria  
Ajay Singhania

3. Students to ensure that multiple payments should not made. In case of any issue with confirmation of payment, please contact RVG Office.
4. **Kind Atten.:** Students who wish to renew their term for **4 months (May-26 to Aug-26)** will **not be eligible** to renew or extend the next term, as the subsequent renewal term will commence from **Jan-27**. Therefore, students are advised to renew their term accordingly.

## Documents to be uploaded with renewal form, in following order whichever is applicable:

1. Renewal form and declaration duly complete & signed by the student.
2. True copy of the Articleship registration letter duly attested by the Principal (if there is any change in the employment)
3. True copy of Form 102 & 103 with acknowledgement from ICAI (In case of Transfer of Article ship)
4. True copy of Form No.109/104 with acknowledgement from ICAI (In case of Transfer of Articleship)
5. An undertaking from the local Guardian in the prescribed format
6. Letter from Chartered Accountant Firm in the prescribed form (Any variation is not acceptable.) **OR Articleship Completion Certificate or receipt, if your Articleship has been completed.**
7. PCSDC Certificate (if not uploaded under database).
8. Renewal Questionnaire.
9. Students health declaration & undertaking form.
10. Following documents to be submitted to RVG Office till **14<sup>th</sup> March 2026** during the office hours i.e. **11:00 am to 5:00 pm**.
  - I) Original LG Letter
  - II) Original CA Firm Letter or Articleship Completion Certificate or receipt
  - III) Students health declaration & undertaking form.

## Note:

- 1) All renewal applications shall be scrutinized.
- 2) Payment of fees does not guarantee confirmation of renewal of term.
- 3) RVG Management has the rights to keep the renewal of admission on hold/or rejected any application.
- 4) Renewal will be cancelled if dummy documents, intentionally edited documents are uploaded by any students during the renewal registration process.
- 5) **RVG Zero Tolerance Policy:** "RVG maintains a Zero Tolerance Policy towards any form of mischief, misbehavior, misconduct, or non-adherence to its rules and regulations.

## RVG reserves the right to:

- a. Take disciplinary action without notifying parents or local guardians.
- b. Initiate legal action against students.
- c. Report student behavior to their firm.
- d. Report student behavior to ICAI.
- e. Students are advised to maintain proper decorum at the hostel premises and adhere to RVG's rules and regulations.

## For RVG Educational Foundation,



Administrator

Madanlal Rajpuria Vidyarthi Griha

Agrawal Oswal Chhatrawas

Vijay Shrigopal Khetan Girls Hostel

Premlata Ramesh Chandra Sharma RVG Girls Hostel